## CLUB CONSTITUTION

## AND

## RULE BOOK

REVISED AND
REPRINTED
OCTOBER 2022

## CONSTITUTION

## Name:

The Association shall be called "The Association of Healey Owners" and is referred to as "The Association" in the Constitution and the Rules.

## Membership:

Membership of the Association shall be open to owners of Healey motor cars, including past or potential owners, and those who have a genuine interest in Healey cars, providing that the non-Healey owners do not constitute more than $\mathbf{2 5 \%}$ of the total membership.

Note: For the purposes of the above definition, Healey motor cars will be deemed to be those manufactured by the Donald Healey Motor Company at Warwick.

At the discretion of the Committee, partners of members may be invited to membership, and, if necessary, an additional fee may be charged.

## Officers:

The Association in General Meeting shall elect the following officers to form a Committee, comprising:

- A Chairperson Honorary Secretary (deemed to be an ex officio member)
- An Honorary Treasurer (deemed to be an ex officio member)
- A minimum of 4 other members with designated responsibilities.
- In addition to the above and at the discretion of the Committee an Association President may also be elected.


## Objectives:

The objectives of the Association are:

1. To promote enthusiasm and interest in Healey motor cars.
2. To organize social events for both members and non-members to attend
3. To provide regular information to members and other organizations on Association activities.
4. To provide technical advice to members to get/keep their cars on the road.
5. To manage the Association and Membership websites in providing Healey car and personnel information to members and general publicity pertinent to the Association.
6. To hold and manage a Healey history archive and the registers for the individual Healey car models.

## RULES

## 1. COMMITTEE

a: Meetings. The committee shall meet as required to plan Association events and review Association policy and objectives. Four persons, including the Honorary Secretary, shall constitute a quorum. In the absence of a Chairperson the members present shall elect an alternative person to deputize as chair at that meeting. Committee Meetings may be attended either in person or electronically by zoom or other medium (if available) in order to encourage participation amongst those living farter afield or overseas.
b: Retirement. Any member of the committee may serve for a term of three years and shall be eligible for re-election when their term has expired.

Attendance. Any elected officer or member of the committee who fails to partake (either in person or electronically) in four consecutive committee meetings (including an AGM) without a reasonable excuse shall be deemed to have resigned or retired from the committee and any associated responsibilities. Extenuating circumstances will be considered by the committee and their decision will be final. A replacement will be sought.
c: Co-option. The committee is empowered to co-opt non-voting additional members to the committee.
d: Nominations. Committee members may be nominated, after first obtaining their consent, either at committee meetings, or verbally at the Annual General Meeting.
e:Policy. Questions of policy and all matters requiring reference to the committee shall be submitted in writing to the Honorary Secretary. The decision of the committee shall be final. If the matter is controversial, the request should be forwarded in writing (with the names of proposer and seconder) to the Honorary Secretary at least 30 days prior to the next meeting. It should be raised for discussion by the membership at the Annual General Meeting

## 2. GENERAL MEETINGS

a: Annual General Meeting (AGM) shall be held between 01 May and 30 September in each year.
b: Extraordinary General Meetings (EGM). The committee is empowered to call Extraordinary General Meetings as required. In addition, ten members, or ten percent of the total membership, whichever is the greater, can require the committee to convene an EGM.
c: Chairperson. The Chairperson of the Association (or a nominated deputy) shall preside at all general meetings. Their decision on questions of order, voting, adjournment and interpretation of the rules shall be final. The Chairperson shall not have a second or casting vote.
d: Secretary. The Honorary Secretary shall give $\mathbf{3 0}$ days' notice of general and committee meetings and shall take minutes, presenting them for adoption at the next appropriate meeting.
e: Voting,

Voting at general meetings shall be by a show of hands or by ballot at the discretion of the Chairperson or their deputy in the absence of the Chairperson. Members may vote by proxy provided that written notice naming the proxy is given to the Honorary Secretary 14 days before the meeting. Only members of the Association who have paid their subscriptions and honorary members shall be entitled to vote.

## 3. FINANCE

a: Funds. Association funds shall be administered by the Honorary Treasurer who shall submit the accounts for the previous year to the members at the Annual General Meeting. The Association's financial year shall end on 30 December.
b: Signatures. The committee may open bank/building society accounts in the name of the Association. Cheques may be signed by the Honorary Treasurer up to a sum agreed by the committee and signed jointly with nominated committee members in excess of this sum.
c: Subscriptions. The annual subscription shall be decided by the committee, and is to be paid by the 30 December. Any payed-up member joining after 01 October shall not be liable to pay any further subscriptions for the following year.

## 4. CONDUCT

Every member on joining the Association implicitly undertakes to comply with the Constitution and Rules. Refusal to do so, or any conduct detrimental to the good name of the Association, shall render the member liable to expulsion by a resolution of the committee. The member will be given prior notice of such proceedings before the committee meeting and may defend himself/herself either in writing or by appearance before the committee.

## 5. ALTERATION OF RULES

Any member wishing to propose an alteration to the Constitution or Rules shall give written notice to the Honorary Secretary for consideration by the committee. No such alteration or addition shall be made unless approved by at least two thirds of the members present and voting at a General Meeting.

